Charlene Stevens has over twenty years of experience in municipal management. Her career spans three states: Minnesota, Kansas and Pennsylvania. Charlene has worked in county and city government and her career covers work in urban, suburban and rural communities.

Charlene is a proven leader in the profession and has had multiple opportunities to serve her profession, including a personal highlight of serving as a Regional Vice President for ICMA early in her career. She is also proud that she was able to serve on the League of Minnesota Cities’ Board of Directors and the Coalition of Greater Minnesota Cities’ Board of Directors simultaneously.

Charlene has expertise in community and civic engagement, having started her career in neighborhood services and led community wide visioning and strategic planning efforts for two different communities. Charlene is passionate about community engagement and striving to have all diverse voices heard during the process.

Charlene’s results-oriented management has included projects that have expanded parks and preserved greenspace in rapidly developing communities, developed a workforce training center for a large urban county and developed downtown development plans for two communities.

One of Charlene’s strength is her ability to develop strong partnerships with multiple and diverse stakeholders. Through those partnerships, Charlene helps communities develop consensus and achievable plans.

Charlene is an innovative problem solver and brings enthusiasm and creativity to her work. Charlene has worked with many young professionals throughout her diverse career, including helping to establish women’s mentoring groups in three different communities.

**Professional Training, Education and Instruction**

Master of Public Administration, University of Kansas – Lawrence, Kansas

Bachelor of Arts, International Relations, Pomona College – Claremont, California

Leadership Wichita Graduate

Instructor, International City and County Management Association (ICMA), Emerging Leaders Development Program

Instructor, ICMA Mid-Career Institute

**Memberships and Affiliations**

International City and County Management Association (ICMA) – Current Member

ICMA Task Force on Welcoming New Members – Chair – 2009 - 2015

ICMA Task Force on Women in the Profession – 2012-2014, Member

ICMA Regional Vice President – ICMA Executive Board Member – 2003-2006

ICMA Committee of Professional Conduct – 2006 – Chair

ICMA Conference Host Committee -2002 – Co Chair

ICMA Conference Planning Committee – 2001 and 2002 - Member

ICMA Task Force on Small Communities – 1999-2001 – Member

League of Minnesota Cities (LMC) - Board Member – 2013-2015

Coalition of Greater Minnesota Cities (CGMC) - Board Member – 2011-2015

Minnesota City and County Management Association (MCMA) – Current Member

MCMA Task Force on Women in the Profession – Current Member

YMCA of Woodbury Community Board – Current Member and Board Vice Chair

KUCIMAT President – University of Kansas – 2013 - 2014

Willmar Area Rotary, 2011 - 2015

Kansas Association of City and County Managers (KACM) – Member, 2006 – 2011

Association of Pennsylvania Municipal Managers (APMM) – Member, 1997-2006

**Local Government Background**

**22 Years of Local Government Leadership and Management Experience**

City Administrator, Cottage Grove, MN – 2015-2018

City Administrator, Willmar, MN – 2011 – 2015

Assistant County Manager, Sedgwick County, KS – 2006-2011

Assistant Township Manager, Lower Gwynedd, PA – 1999 – 2006

Assistant Township Manager, Buckingham, PA – 1997-1999

Neighborhood Assistant, City of Wichita, KS – 1995-1996