Selecting and Viewing Webinars with a Subscription

1. From the ICMA homepage, hover over the Careers & Learning Tab and select the Online Classroom.



2. After signing in, select the Dashboard option that appears in the right-hand toolbar.



3. Look for your subscription under the Packages heading.

My Dashb	oard			
Transcript / Achieveme	ents Savings Pack Balance	Purchases for Others Noti	fications Adva	inced Search
Search by Format	Filter by status	Filter by certificate/CE	Search by Type	•
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This page will display If you would like to fil	your purchased or registered ter the products listed here, u	l items. To access any of this conten use the filter options above.	t, simply click on a title.	
You have 2 hidden its	em(s). To view them, click the	button below		
Show Hidden Produ	cts	button below.		
Packages	Ļ			
Annual Webinar S	Subscription Will expire on Wed, Jan 8, 2020 12	2:54 PM		❤ Hide
Members-only subscr	ription for one year of access	to regular webinars.		
Will expire on Wed.	an 8, 2020 12:54 DM			

4. Click the Content tab.

Annual Webinar Subscription You are registered!	НОМЕ
Overview Content	CATALOG
	FAQS
Domestic Violence: New Strategies for Law Enforcement	DASHBOARD
Contains 3 Component(s), 1.50 credits offered Recorded On: 05/31/2018 Overview Speaker(s)	PROFILE
C Activate?	CART (0 ITEMS)
domestic violence in your community.	
Activate More Information	

5. Activate the sessions you want to see.

	CATALOG
erview Content	FAQS
Domestic Violence: New Strategies for Law Enforcement	DASHBOARD
Contains 3 Component(s), 1.50 credits offered Recorded On: 05/31/2018	PROFILE
C Activate?	CART (0 ITEMS)
In this live webinar based on a March 2018 PM Magazine article, you will learn the best methods for reducing domestic violence in your community.	
Activate More Information	
Human Resources and the Law	
Human Resources and the Law ■Contains 3 Component(s), 1.50 credits offered Recorded On: 06/06/2018 Overview Speakers	
Human Resources and the Law Contains 3 Component(s), 1.50 credits offered Recorded On: 06/06/2018 Overview Speakers CAtivate? In this live webinar, Carol Granfield and Sandy Stapczynski delve into the legal side of human resources within local	

6. Return to your dashboard. The webinars you've activated will now appear under either the "Upcoming Live Events" or "On-Demand Products" sections.

Upcoming Live Events	CART (0 ITEMS)
Free Webinar: Recruitment Trends in 2019 Contains 3 Component(s), 1:50 ICMA CE in progress in Includes a Live Event on 02/12/2019 at 1:00 PM (EST) C Re-send Receipt Event starts 1 month from now (2019-02-12 13:00:00) Will expire 90 days after Webinar is started. Upcoming Live Event Learn how your local government can compete with other organizations for top candidates in 2019. Will expire 90 days after Webinar is started.	• Hide
Animal Shelters: How to Reimagine and Rebrand ■Contains 3 Component(s), 1.50 ICMA CE in progress ■ Includes a Live Event on 01/23/2019 at 1:00 PM (EST) ■ Event starts 14 days from now (2019-01-23 1:300:00) ● Will expire 90 days after Webinar is started. ■ Learn how to reinvent and rebrand your community's animal shelters Will expire 90 days after Webinar is started.	♥ Hide
On-Demand Products	
Domestic Violence: New Strategies for Law Enforcement ■Contains 3 Component(s), 1:50 ICMA CE in progress Recorded On:05(31/2018	• Hide

7. Click on the webinar you'd like to watch, then click the contents tab. For a live event, you will need to wait until 15 minutes before the webinar begins, though you will be given the option to test your browser or add the event to your calendar; the button to view the webinar will appear above these options when the webinar goes live.

Animal Shelters: How to Reimagine and Rebrand Includes a Live Event on 01/23/2019 at 1:00 PM (EST)	HOME CATALOG
Overview Speaker(s) Discussion Contents (3)	FAQS DASHBOARD PROFILE
Compared by the second by	cart (0 items)
Evaluation Survey 15 Questions Certificate 1.50 ICMA CE credits Certificate available	

8. Click Add to Calendar and then come back on the date and attend. On-demand events become available on the next business day following a live event. Click the "View Archived Recording" option to view the on-demand event.

Domestic Violence: New Strategies for Law Enforcement Recorded On: 05/31/2018 Overview Speaker(s) Handouts Discussion Contents (3) Key: Complet Next Reifer Available Locked	Vou are registered! HOME CATALOG FAQS DASHBOARD PROFILE CART (0 ITEMS)
Webinar 05/31/2018 at 1:00 PM (EDT) 90 minutes OLive event Archived reco available. View Archiv F Test You	ended. ding ed Recording r Browser
Evaluation Survey 15 Questions	
Certificate 1.50 ICMA CE credits Certificate available	