**New Member Email**

*(INSERT GREETING),*

*Welcome to the (INSERT SCHOOL NAME) ICMA Student Chapter!*

*Now that you are a member, you can attend meetings, help organize events and initiatives, and access ICMA resources. To register with our chapter please go to* [ICMA.org](http://icma.org/join) *and follow the attached join instructions. Upon completing the registration process, you will receive a confirmation email and will have full access to the resources on the ICMA website. Please email me to let me know so I can keep a record of our members. This record will help with our renewal process next year.*

*You will now also have access to the ICMA Student Chapter Facebook Group, another excellent resource and a way to network with other student chapter members internationally. Please join and feel free to like, comment, and share as much as you would like.*

*I will send out an email soon with the details of our next chapter meeting. I look forward to meeting you there and discussing future chapter plans.*

*Again, Welcome. Feel free to contact me if you have any questions before the next meeting. I look forward to working with you this year.*

*Best,*

*(INSERT NAME)*