

Answers to NF IDIQ Questions

1. For an IDIQ model, what billing construct does ICMA prefer for subsequent Task Orders (TO)? We have worked with clients that have a mix of both in their MSA contract language, depending on the type of work being executed.

All Task Orders are firm fixed price.

2. Will the selected vendors have access to ICMA's NetForum server environments in order to properly deploy development work as requested, or does ICMA staff handle deployments?

ICMA uses GitHub for our code repository. Each vendor will have their own code area and will submit their code for deployment to ICMA/gatekeeper to the final Live site.

3. Will the selected vendors be able to create local development environments in order to expedite the development and troubleshooting process, or will ALL selected vendors be working in a centralized ICMA development environment?

All vendors will have their local copy connected via GitHub.

If the development environments will be shared, how will coordination of multiple development projects be handled concurrently by the ICMA team?

Refer to #2.

A decorative graphic in the bottom right corner of the page, consisting of several overlapping, semi-transparent squares in various shades of light blue and grey, arranged in a roughly rectangular shape.

4. Once the vendors are selected as part of this RFP, and the MSA contracts are in place, when will ICMA be looking to start new projects or task-based work with those vendors?

New projects are on-going at ICMA – work could begin in March – if the vendor is selected to perform the work.

5. Will only Community Brands certified partner organizations be allowed to participate in the IDIQ program?

The RFP is open to all interested vendors.

6. Will ICMA be looking to receive business process or association best practices consulting as part of the potential work under the MSA contract, or just 100% development? A lot of times we have found that working with our clients, we can find a potential lower cost solution for some of their requests, by utilizing baseline functionality, or slightly modifying the initial requirement to fit closer with the baseline NetForum product.

When submitting a proposal, the vendor should always propose best practices as a part of their solution.

7. Does ICMA expect to solicit ALL selected vendors for each project/task requested by ICMA staff under the IDIQ contract?

ICMA has sole discretion on selection of which vendors are best suited for each project.

Is the expectation that each vendor would be completing their own unique discovery and providing a solution and level of effort for each request they wish to bid on?

No discoveries are performed in a silo. Short-listed vendors may be invited to participate in preproposal meetings to gather all information in order to create an informed statement of work proposal.

ICMA