



Business Meeting Minutes

December 6, 2018

Welcome and Introductions

President Daniel Mears welcomed attendees, thanked sponsors, and reviewed the new slate of officers:

- President, Daniel Mears, Assistant City Manager, City of Bowie
- Vice President, Dennis Enslinger, Deputy City Manager, City of Gaithersburg
- Treasurer, Jason Damweber, Deputy City Manager, City of Takoma Park
- Secretary, Laura Allen, Town Administrator, Town of Berlin
- Past President, Miranda Braatz, City Manager, City of Mount Rainier

ICMA Baltimore 2018 Results

2018 ICMA Conference Host Committee Co-Chair Barb Matthews thanked volunteers, sponsors, and MCCMA leadership for a successful conference in Baltimore in their capacity as conference host. Attendee reviews of the conference were positive, and the conference had the third greatest member attendance in ICMA's history.

Doug Miller (CM, Ocean City) thanked Kelly Allmond (Clerk, Ocean City) for organizing the 2018 ICMA 5k Walk/Run.

Sponsor Recognition

President Daniel Mears thanked sponsors for supporting the 2018 ICMA Annual Conference.

- Cigna representatives acknowledged the efforts of the Host Committee.
- City/County Management Association of Delaware representatives acknowledged a successful conference, noting that Delaware just started an ICMA Student Chapter, which allowed many students to attend the event.
- Davenport & Company, LLC representatives mentioned that ICMA's former Executive Director showed them the value of local government, which they are happy to support.
- Evergreen Solutions, LLC representatives thanked MCCMA for the invitation and opportunity to work with local governments.
- Local Government Insurance Trust representatives thanked MCCMA for the invitation
- Maryland Municipal League representatives noted that they were proud to have the ICMA Annual Conference in Maryland.
- Zelenkofske Axelrod, LLC representatives noted that they are new to MCCMA and ICMA and thanked MCCMA for the invitation.
- Funk & Bulton, P.A. representatives praised the Baltimore venue and expressed interest in sponsoring a future ICMA Annual Conference in Maryland.

Approval of Minutes

Secretary Laura Allen reviewed the June 11, 2018 minutes. On the motion of David Moran (ACM, Greenbelt) and seconded by Treasurer Jason Damweber, the minutes of June 11, 2018 were unanimously approved.

Financial Report

Treasurer Jason Damweber provided the financial report. Expenses related to the ICMA Annual Conference will be settled with ICMA in January 2019. The MCCMA Winter Reception was not reflected in the Financial Report. The MCCMA Board decided to cover the reception expenses in the budget in lieu of charging members directly for attendance. Finances carried forward from the 2017 ICMA Annual Conference in part compensated for the reception costs by supplementing other portions of the overall budget.

President Daniel Mears noted that the new MCCMA Board's focus had been on the 2018 ICMA Annual Conference but will be on MCCMA going forward.

Membership Benefits

Secretary Laura Allen noted that the ICMA Coaching Program offered 6 free webinars in 2018 and ongoing 1-1 coaching. Attendees were encouraged to sign up to become coaches as it gives one the opportunity to train others and give back to the profession. Half of the Coaching Program expenses are being covered by a Local Government Insurance Trust.

Past President Miranda Braatz organized the last MCCMA Spring Conference in Salisbury, Maryland in 2018. In 2019, Maryland will not be hosting a Spring Conference but was invited to join the Pennsylvania Spring Conference in Manheim, Pennsylvania from May 14-16 at the Spooky Nook Sports complex. Pennsylvania invited MCCMA members to provide conference session ideas and asked for Maryland volunteers to help identify sponsors for the event. MCCMA would like to return to holding annual conferences in 2020 and will work to identify a venue by their June 2019 meeting to overcome challenges faced in the past by presenting members with late event notices.

MCCMA members were also invited to the Executive Development Conference in Bedford, Pennsylvania from February 7-8, 2019. MCCMA will distribute more information to the membership once received.

President Daniel Mears suggested that MCCMA holds regional lunch meetings throughout the State to encourage more gatherings and asked for members to suggest locations and venues.

Vice President Dennis Enslinger noted that Employee of the Year nominees are needed by March 2019 and asked for 5 volunteers to review and select the nominees.

Senior Advisor Update

ICMA Senior Advisor Patrick Prangley noted that the current state of the profession is excellent and praised Maryland managers for being on the cutting edge of the profession. He noted that Senior Advisors are getting less requests than in the past and encouraged

MCCMA members to utilize the program for advice and support.

ICMA Updates

The ICMA 2019 Northeast Regional Conference will be held in New Brunswick, New Jersey from April 3-5, 2019 and will be focused on technology and innovation. Robert C. Donnan (ICMA) mentioned that ICMA reinvented the regional events for 2019 to be more substantial professional development events than in years past and encouraged MCCMA members to attend and experience the reinvented program.

Treasurer Jason Damweber, who represented MCCMA on the 2019 ICMA Conference Planning Committee at the meeting in Nashville, Tennessee, listed the theme tracks for 2019: Civic Health and Community Cohesion, Equity and Inclusion, Leadership, Futurism and Innovation, and Sustainability. He noted that there would also be sessions regarding focusing on oneself. Fundraising for the event is well underway. He also noted that the conference will take place at the new Music City Center and the surrounding city is very walkable.

Adjournment

The meeting adjourned at 1:30 PM ET.

Respectfully submitted:

Laura Allen, MCCMA Secretary

Minutes recorded by Robert C. Donnan, ICMA Program Manager