



# Local Government Leadership Institute

Hosted by:  
Coastal Carolina University  
College of Charleston  
Francis Marion University  
Darla Moore Foundation  
South Carolina City/County Management Association

For more information, contact:  
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September 2018 - April 2019  
Lake City, South Carolina

# Local Government Leadership Institute

The Local Government Leadership Institute has been developed through a collaboration of practitioners and academics.

Hosted by Coastal Carolina University, College of Charleston and Francis Marion University in collaboration with the Darla Moore Foundation and the South Carolina City/County Management Association, the purpose of this program is to provide a skill-building educational experience for new and potential executive-level managers in South Carolina local governments. The program is intended to prepare the participants to affect change in their organizations, and ultimately to improve the communities in which they live.

Six one- or two-day sessions, limited to 30 participants, will be held from September to April. The sessions, held in Lake City, will include a variety of instructional techniques and learning opportunities including expert presentations, case studies, panel discussions and individual and small group assignments. Content areas covered include:

## September 6 - 7 • Government in South Carolina

- History and culture of South Carolina local government
- SC Constitution – local government
- Home rule
- Constitutional and Statutory Authority
- Governmental form and reform
- Traditional and nontraditional roles and responsibilities
- Intergovernmental relations
- State agency relationships
  - Special purpose districts
  - State agency relations

## October 4 - 5 • Managing & Administering Local Governments

- City/County Managers: education and experience
- ICMA/SCCCMA
- SC Municipal and County Associations
- Manager/Administrator's Office: Structures and Functions
- Local government services
- Managing local government personnel

## November 15 - 16 • Budget, Finance and Financial Administration

- Revenues
- Operating budgets
- Bonded indebtedness and debt instruments
- Accounting and auditing
- Financial monitoring
- Grants
- Insurability and Liability

## January 31 - February 1 • Planning and Economic Development/Public Safety and Crisis Management

- Comprehensive plans
- Growth and annexation
- Community infrastructure
- Economic development incentives and tools
- Public Safety
- Crisis Management

## March 14 - 15 • Governance, Politics, and Ethics

- The Council
- Meetings and other public hearings
- Committees and Commissions
- Public communications
- Ethics and ethical reporting
- Transparency/FOIA

## April 11 • Pulling it altogether - One day

- Case Studies
- Presentations
- Final discussion of lessons learned

**To apply,  
submit a letter of interest, resume and three references to:  
Dr. Kendra Stewart at College of Charleston  
stewartk@cofc.edu or 843-953-6691**

Registration fee = \$400\*

\*Participants are responsible for their own travel accommodations and any associated costs.