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**Student Chapter Agreement**

Our university/college/school/program, acknowledges launching or continuing an ICMA Student Chapter at our school. In doing so, we agree to:

* Ensure that our members abide by the ICMA Code of Ethics while they are with ICMA as a member of this chapter.
* Remain active as an official ICMA Student Chapter, or face termination.
* Ensure our chapter members successfully join ICMA.
* Develop a charter for our chapter and submit to ICMA within a reasonable amount of time after initial assembly.
* Appoint an official chapter faculty advisor (an administrator or lecturer/professor from the school).
* Appoint an official chapter mentor in the profession.
* Acknowledge that our chapter includes one complimentary academic membership.
* Form a core chapter leadership group from among the student body.
* Communicate any issues to ICMA in a timely manner, if assistance is needed.
* Forward or otherwise distribute communications from ICMA to our student membership.
* Submit an annual summary (1-2 pages) detailing our activities and accomplishments for posting on the ICMA website at the end of our academic year.

**University and School/Program (academic year and physical address):**

**Faculty Advisor (name, title, email address):**

**Mentor in the Profession (name, title, email address):**

**Chapter President (name, email address):**

**Chapter Email Address:**