

REQUEST FOR PROPOSAL

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Date Amended and Reissued: January 11, 2018, 10:30am EST

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Closing Date: Thursday, February 1, 2018. 5:00pm EST

Subject: Request for Proposal No. ICMAHO/ICMA Applied Knowledge Assessment Revision/2017

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QUESTIONS

Q1: Do you intend to use the same platform for future delivery of assessments?

A1: Our RFP for a delivery platform closed on August 14, 2017. ICMA has a current vendor. We would consider re-opening that RFP if a prospective vendor can demonstrate that they can easily achieve Single Sign On with NetFORUM 13 and 17. If your firm has that capability, please let us know.

Q2: How were the leadership components of the exam created?

A2: We do not currently have any leadership components in the assessment, only management components. In addition to revising the management components, we would like to add leadership components or create a separate leadership assessment.

Q3: Has ICMA developed a content outline for the leadership components?

A3: The leadership components are listed in the RFP as leadership dimensions of the 14 ICMA Practices (pages 2-12).

Q4: Approximately, how many items are to be developed?

A4: We're not sure. That is one piece where we will be relying on vendors, as the experts, to advise us. The current management assessment is 119 questions, so we'll be revising some/many of those, and then we'll also be adding leadership components, whether as part of the same assessment or as a stand-alone leadership assessment (again relying on vendors, as the experts, to advise us).

Q5: How many items are currently in the Management bank?

A5: 119 management items.

Q6: Will vendors have the ability to update/edit management items?

A6: Yes, revisions will be necessary to at least some, and maybe many, of the management items.