

Andrew Baxter serves as the Fire Chief of the Charlottesville Fire Department, located in Charlottesville, Virginia. Charlottesville Fire is a Commission on Public Safety Excellence Accredited Agency and ISO Class 1 career fire department that provides fire suppression, emergency medical services, hazardous materials and technical rescue response, along with community risk reduction services to the citizens of Charlottesville, the University of Virginia, and parts of Albemarle County.

Chief Baxter began his career in emergency services in 1990 as a volunteer with the Charlottesville-Albemarle Rescue Squad. He worked as a professional firefighter and fire officer for the Henrico County Division of Fire starting in 1995 and retiring in 2015 at the rank of Assistant Fire Chief. He holds a Bachelor of Science in Nursing from the University of Virginia, is a graduate of the National Fire Academy's Executive Fire Officer Program, and the International Association of Fire Chiefs Fire Service Executive Development Institute. Chief Baxter is licensed as a Registered Nurse and is a Nationally Registered Paramedic.

Chief Baxter and his wife Barb reside in Albemarle County and are the proud parents of two children, Kate, age 20, and Peter, age 19.

***Jennifer J. Stieffenhofer, CPPB, VCO  
Procurement & Risk Manager  
City of Charlottesville, Virginia***

Jennifer Stieffenhofer presently serves as the City of Charlottesville's Procurement and Risk Manager. She has been with Charlottesville in a leadership or management role for more than 18 years. Jennifer has more than 30 years of public sector experience with more than 25 years in public procurement and 15 years in risk management. Jennifer started her career with the Virginia Department of Corrections and moved on to become a buyer with the Virginia Industries for the Blind. Jennifer also served as Purchasing Manager for Region Ten Community Services Board.

Jennifer holds a Bachelor of Science in Business Management - Public Administration from Liberty University, and is a Certified Public Professional Buyer (CPPB) and a Virginia Contracting Officer (VCO). Jennifer develops and teaches classes on various procurement-related topics. She has served on the Virginia Association of Governmental Purchasing (VAGP) Board of Directors, and served as 2009/2010 VAGP President leading the organization to win the National Institute of Governmental Purchasing's (NIGP) Large Chapter of the Year award. In addition, Jennifer was named both the National Institute of Governmental Purchasing 2011 Professional Manager of the Year *and* the Virginia Association of Governmental Purchasing 2011 Professional Manager of the Year.