

Shelter Long After the Storm
ICMA Leading Practices Conference – Before Disaster Strikes
CHECKLIST

- Who maintains your jurisdictions Emergency Operations Plans (EOPs)?
- How often are they reviewed, updated, tested and recertified?
- Who is responsible for shelter operations in your jurisdiction?
- How long can shelter operation be sustained (for your population and visiting populations)?
- Where would you turn for assistance?
- What facilities would you utilize?
- Do you have specifications and planning requirements for emergency shelter operations?
- Do you have contracts in place outlining the agreed use of shelter facilities that are not yours?
- Is your jurisdiction affected by ODP Bulletin 197?
- Do you have a current list of essential employees?
- Do the essential employees know they are on this list?
- Do you have plans for the families of essential employees?
- Do you have a current and accurate list of jurisdiction owned facilities that have emergency power?
- Does that list include type of fuel, fuel capacity, what the generator actually powers?
- Do you have standing contracts with fuel delivery companies and have you tested their emergency plans and essential personnel list?
- Who can you call to determine the total number of apartment units AVAILABLE in your city?
- What department or person would you expect to manage your long-term housing operation? Is he/she considered essential personnel?
- If you had to provide long-term housing for a large population, what support services would you require? Are they in place?