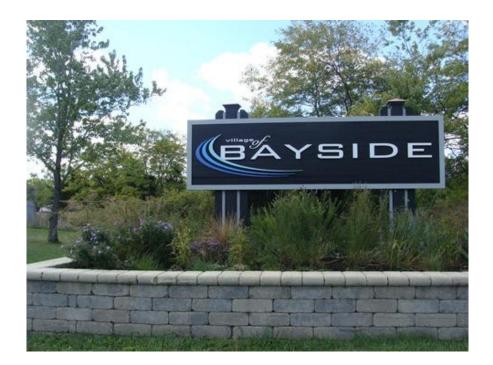
# Creating Connections Building bridges in the digital era

Andy Pederson Rebecca VanRegenmorter Village of Bayside



# Village of Bayside

- Located on Lake Michigan just north of the City of Milwaukee
- Population, 4,500
- Predominately residential community



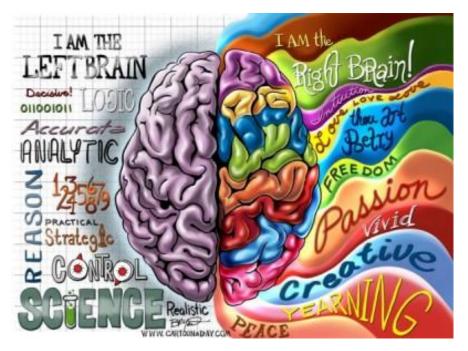


# A Whole New Mind(set)

-Daniel Pink

By the time we are adults, high creativity remains in only 2 percent of the population.

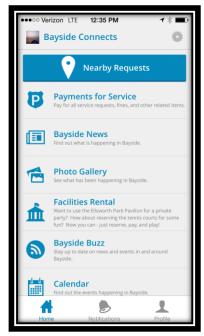
- Reach People on theirLevel
- Speaking to masses as individuals
- Instantaneous Messaging
- Make the emotional connection
- Tell a story





#### Bayside, A Case Study...

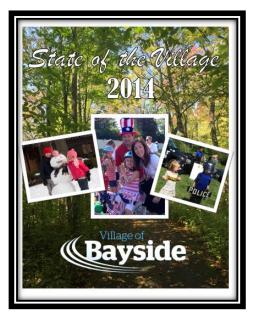














#### **Telling Your Story**





#### https://www.youtube.com/watch?v=sIFYPQjYhv8



# Find the Right Outlets

It's impossible to engage on every platform.

Understand your audience

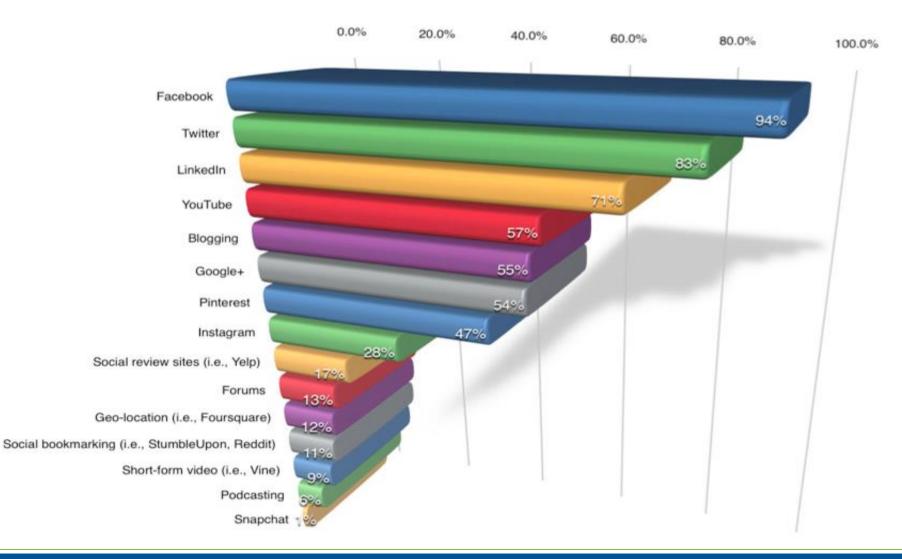
Understand your organization

 $\odot$  Define your purpose and goals

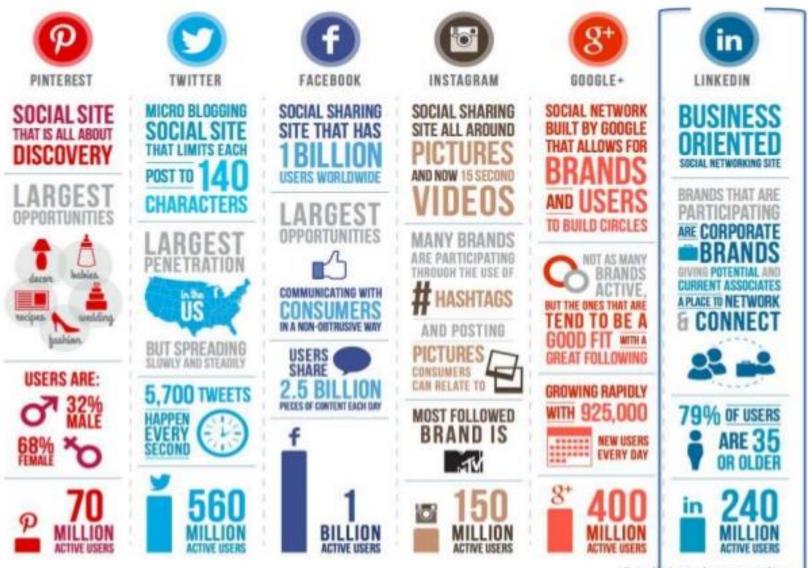




#### **Commonly used social media platforms**







Darighed - Longer - leverageneous provide con-

A NORTHEAST OLIO MEDIA OLOU IR





## Facebook

- Think about time decay. Will be see it?
  - When did you last post?
  - Use Facebook Scheduling tool
  - Use a third party scheduling platform
- Engagement rates are 18% higher on Thursdays and Friday
- Photo posts get 39% more interaction
- Shorter posts get 23% more interaction

#### • Question posts get 100% more comments

Source: Huffington Post. A Scientific Guide to Posting Tweets, Facebook Posts, Emails and Blog Posts At the Best Time. http://www.huffingtonpost.com/belle-beth-cooper/a-scientific-guide-to-pos\_b\_4262571.html



#### Facebook

f Village of Bayside	٩	👦 Village of Bayside 🛛 Home 🔔 💭 🗲						
Page Messages Notifications 5	Insights Publishing Tools	Export Settings Help •						
<b>Overview</b> Likes Reach Visits F	osts Videos People							
Showing data from 07/08/2015 - 07/14/2015								
Page Likes >	Post Reach >	Engagement >						
567 Total Page Likes ▲ 1.4% from last week	<b>1,810</b> Total Reach ▼6.3% from last week	181 People Engaged ℓ ▼26.7% from last week						
8 New Page Likes ▲ 60%	919 Post Reach	80						
This week Last week	— This week — Last week	16 Comments						
		30 Shares						
07/08 07/09 07/10 07/11 07/12 07/13 07/14	07/08 07/09 07/10 07/11 07/12 07/13 07/14	640 Post Clicks 1						

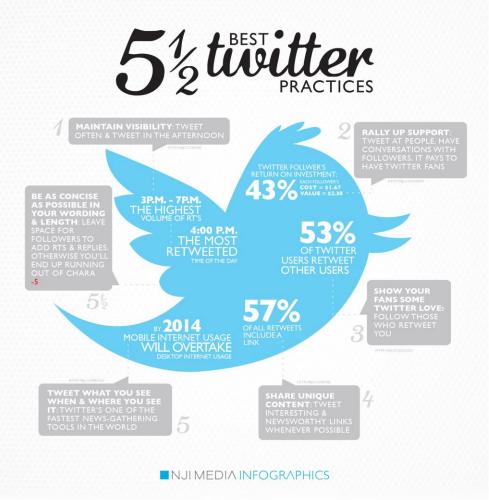




## Twitter

- Twitter is most used by mobile users
- Twitter engagement is 17% higher on weekends
- Tweets with image links get 2x the engagement
- Tweets with less than 100 characters get 17% more engagement
- Ability to link Facebook post to Twitter feed

Source: Huffington Post. A Scientific Guide to Posting Tweets, Facebook Post cooper/a-scientific-guide-to-pos\_b\_4262571.html



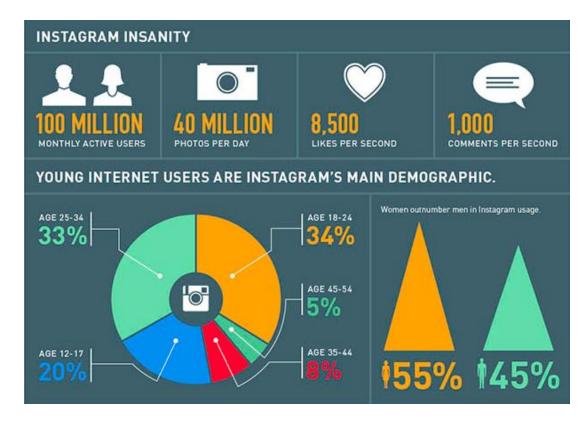




#### Instagram

# Tell stories through pictures

- Instagram contests
- Go behind the scenes







# YouTube

- Create your own YouTube channel
- Market through video
- Nearly 17 million people have connected their YouTube account to at least one social service (Facebook, Twitter, Orkut, Buzz, etc.).





#### Impact of Visual Media



https://www.youtube.com/watch?v=tSXCyKfEEsM



### Impact of Visual Media

#### **Bayside Yard Waste Center**

Bayside restricts recycling hours due to problems

By Tom Kertscher of the Journal Sentinel

Dec. 4, 2009

Bayside — The dumping of prohibited items such as garbage, tires, toys and televisions has led the village to temporarily restrict the hours of its Environmental Corridor, 201 E. Fairy Chasm Road, which is intended only for yard waste, oil and recycling materials.

#### A series of photographs on the village's Web site, www.baysidewi.gov, helps tell the story.

The hours of operation are now 7 a.m. to 3 p.m. Monday through Friday. Anyone who sees violators is asked to call the Police Department, (414) 351-8800, which has been issuing citations.







#### **E-newsletters**

#### Bayside Buzz vs. Tuesday Talk

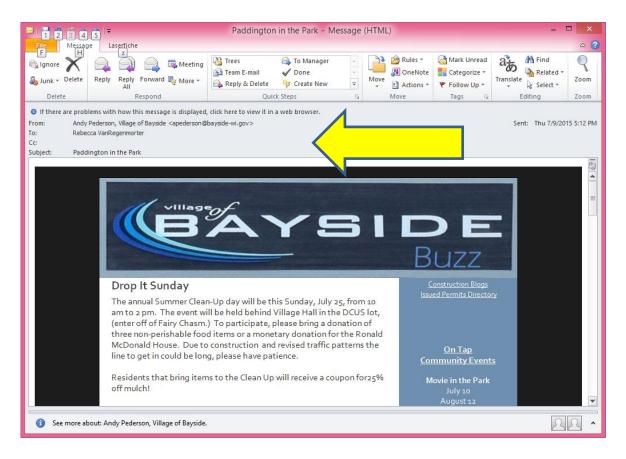


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#### **E-newsletters**

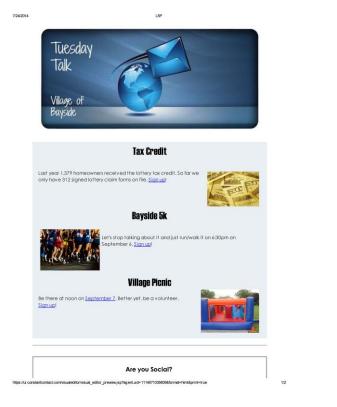
• Easy way for respondents to respond





#### Think about Layout

#### O Utilize the space by including links back to your website or other outlets







#### Think about Layout

#### One Lonely Jar....

# A picture is worth a thousand words



ICM

# Think about Timing

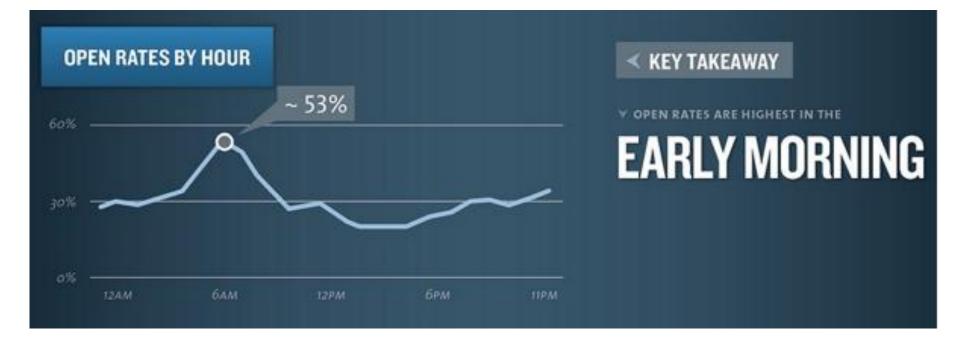
• Most opened in mid-week



Source: Huffington Post. A Scientific Guide to Posting Tweets, Facebook Posts, Emails and Blog Posts At the Best Time. http://www.huffingtonpost.com/bellebeth-cooper/a-scientific-guide-to-pos\_b\_4262571.html

# Think about Timing

• Best time of day is early morning





# What's in a Title?

- Does anyone get too many emails?
- How many people open every email?
- How do you decide which ones to open?
- Which ones do you fully read?

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# Make them Delete?

#### Bayside sends two e-newsletters a week

- Tuesday Talk
- Bayside Buzz

#### $\circ~$ We started out making them delete

- Your Weekly Buzz: June 10
- Tuesday Talk: June 14
- Manager's Memo
- Manager's Report
- Weekly Report
- Weekly Update
- Village Scene



### What's tall warm and orange all over?



#### What's tall warm and orange all over?





#### 25 cents...



#### 25 cents...



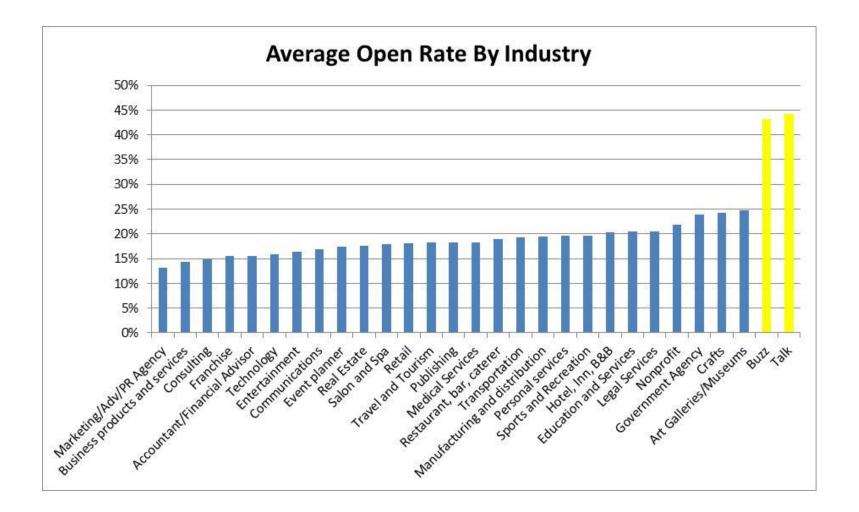


### **Other Examples**

- o A Great Bonding Experience
- $\circ$  Win the Lottery
- Who TP'D My Street?
- Free Water By The Barrel
- $\circ$  The other CPA
- Have you ever driven aFootball field blindfolded?



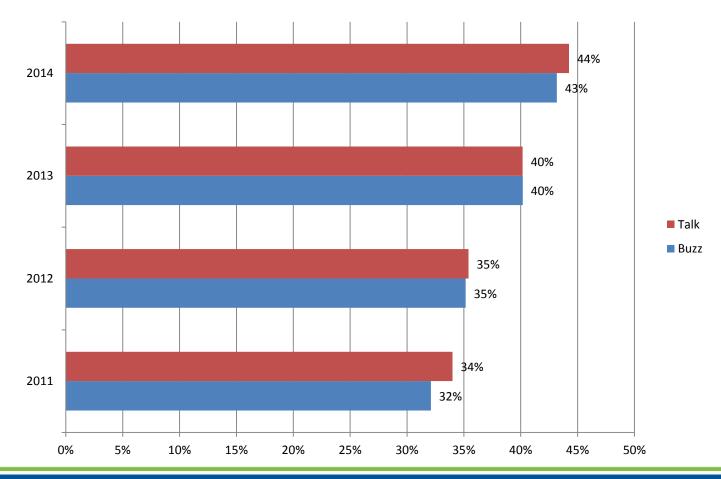
# Are they opening it?





#### **Open Rates**

Industry Average: 24%



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### Website

- Use social media and enewsletters to drive traffic back to your website.
- Give people the Ο information and tools to accomplish most tasks on your website without having to call you. Ex: **Online Payments, FAQS.**
- Keep the lead stories and all information up to date.









Bayside Buzz





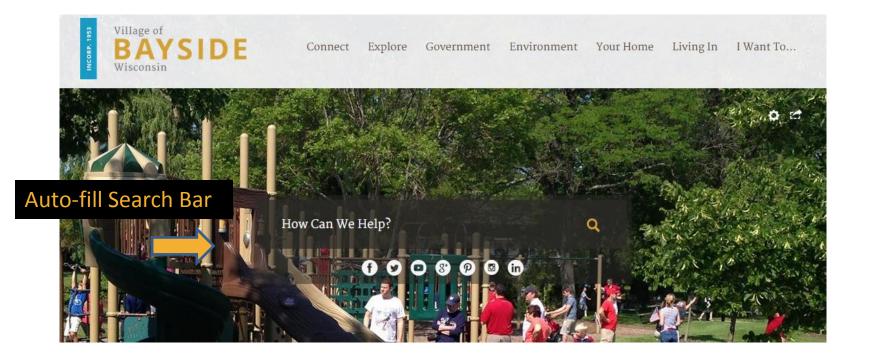
Service Request

Permits 8 Property Info

Municipal Cod



#### Website- Key Features





#### Website- Key Features

VILLAGE NEWS FLASH What's new in Bayside.



Road Construction 17 village streets will be resurfaced this summer. Please drive with care through the Village watching for crews at work. Updates will be posted regularly on the the street resurfacing blog throughout the tenure of the project.

Read More

Bayside Night at the Lakeshore Chinooks Join us for a night at Kapco Park to cheer on the Lakeshore Chinooks as they take on the Battle Creek Bombers on Wednesday, August 5 at 6:35pm.

Read More



Movies in the Park New this year to Bayside Community Events, Movies in the Park! Mark your calendar for June 19, July 10, and August 14. Movies will be screened at Ellsworth Park at 7:30pm on these nights. Join us

on June 19 for family favorite- Despicable

Mel



3rd Annual Bayside 5K The third annual Bayside 5K Run/Walk is on Friday, September 11 at 6:30pm. The race begins and ends at Ellsworth Park. The route will take you through Bayside and will also wind through the Schlitz Audubon Nature Center.

Read More



Mulch Delivery

Residents can order mulch for delivery for \$90 per 5 vards. Deliveries can be scheduled for Thursdays or Fridays. Order online, at Village Hall, or by calling 414-351-8811.

Read More



Blog About It

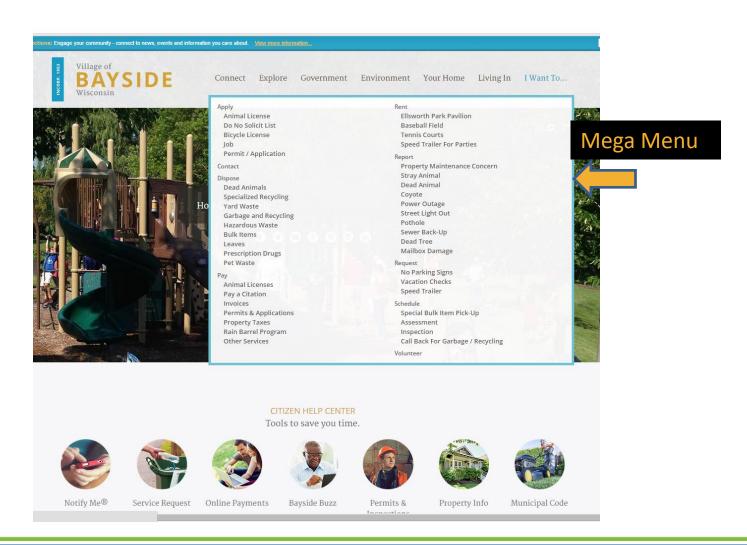
Stay up to date on Village projects t subscribing to the construction blogs. News to receive updates by email, text message, or both! Flash

Read More





#### Website- Key Features







# Mobile App

- Most users are viewing your website and information on the go.
- Make sure your website and enewsletters are mobile friendly.
- Consider a mobile app
  - Users can report requests or concerns
  - $\,\circ\,$  Find out news and other info
  - Receive notifications





### Newsletter

- $\circ$  Think about partnerships
- Not instantaneous
- $\circ$  Repetitive
- Great Resource
- Well received by community





# Blog

### https://www.youtube.com/watch?v=BOfNnzJoJ24

- Project specific
- Get e-mail or text alerts
- Short, Sweet, Relevant
- Allow for comments
- Ability to see previous posts easily

### 2015 Street Resurfacing Project Follow this blog for construction updates on the street project.

Final landscape restoration to start Monday
 Posted on July 9, 2015 at 1:37 PM by Andy Pederson

Home > Blog

Posted on July 9, 2015 at 1:37 PM by Andy Pederson

Weather permitting, crews will begin the process of restoring the landscaped area between the new shoulder and the existing grass on your property on Monday.

Where applicable, new top soil and seed will be laid. If the existing grass area is higher than the gravel shoulder or vice versa, the crews will feather the two areas together to create a smooth transition.

This will take up to two weeks to complete work on all 17 roads that were resurfaced this year.

0 Comments

Blog
 All Blog

 2015 Municipal Water Project

 2015 Sanitary Sewer Rehabilitation Project
 2015 Stomwater Management Project
 2015 Street

Resurfacing Project 2015 Tennis Court

Reconstruction



Shouldering complete, landscaping to start soon Posted on July 7, 2015 at 2:08 PM by Andy Pederson

The gravel shoulder has been installed on all streets included in the 2015 road project. The contractor is still completing some minor spot repairs on asphalt and drainage work. Weather permitting, crews will begin the process of restoring the landscaped area between the new shoulder and the existing grass on your property.



# **Bringing Public Meetings to You**

### **Association Status**

### **Communications**

- Level of Interest Survey
- 6 Sign-up Deadlines
- 22 Public Meetings
- 1 Village Wide mailing
- 1 Strong Route mailing
- 1 Not Signed Up mailing
- Numerous Electronic Notifications

### **Composition**

- 544: Current Association Members
- 490: Association Members in 2015 Project (90%)
- 656: Potential Homes Association Can Serve

Up next

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Autoplay 0 📿

Dr. Joel Wallach Dec 20 2012

# **Community Events**

- Involve the community in design
  - Ex: Online Voting
- Include local businesses
- No bad ideas- be creative
- Purpose is to bring the community together
- Adapt to new trends



### April

- 25 Clean Up Day
- June
- 19 Movie in the Park

### July

- 4 4th of July Parade
- 10 Movie in the Park
- 12 Clean Up Day

### August

14 Movie in the Park

### September

- 11 Bayside 5k run/walk
- 12 Annual Village Picnic

### October

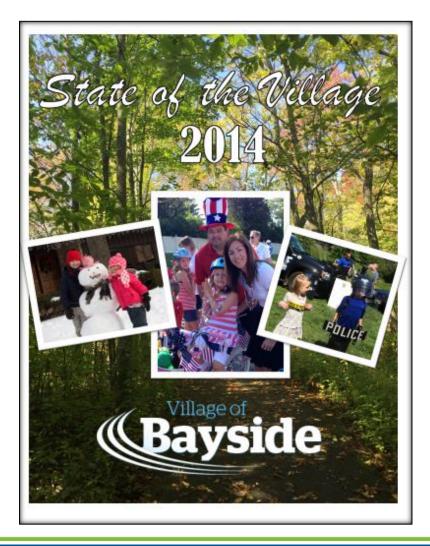
- 24 Clean Up Day and Household Hazardous Waste Collection
- 31 Fright Night





# State of the Village

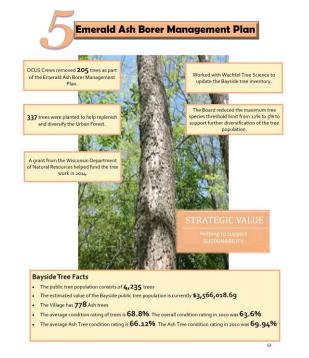
- Make it visual
- Easy to read
- Highlight Awards
- Sell your community
- "Top Ten of 2014"





# State of the Village "Top Ten of 2014"







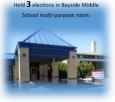


# State of the Village

### **Highlight Strategic Values**







Posted 2-3 times per day on Social Media to keep residents updated.



Created content for the 12 monthly Village Scene newsletters that are mailed to each home



drop-offs for recycling, yard waste and electronics. 308 cars came in 2014.

Announced the police parking lot and lobby as safe "Craigslist" friendly







### SUSTAINABILITY



Fairway Drive ravine stabilization project

Recycling collection at Village Hall for

lightbulbs, batteries, cell phones, ink

cartridges, plastic bags, electronics







uses and sold to residents

ICMA

# **Budget Document**



The Village of Bayside is pleased to present the 2015 budget in brief. The budget in brief is intended to provide a snapshot overview of the executive budget, giving readers an easily readable summary.

The 2015 budget is balanced, while still meeting our continued commitment to a high level of service. In addition, for the seventh consecutive year, the Village was honored to receive the Government Finance Officers Association Distinguished Budget Presentation Award. This award measures the document based upon policy, financial planning, as an operations guide and as a communications device.

### HIGHLIGHTS

- Expansion of stormwater management system
- Providing high quality services

- Significant road reconstruction projects
- Emerald Ash Borer Management
- Replacement of DCUS Facility

Community and Utility Services

Long-term Financing

Fire & Medical Services

General Government

Sanitary Sewer

Other

Tennis court renovations ٠

,			
	Average Mont	thly Paymen	t for Bayside Services
Public Safety		\$57.39	Stormwater Management

\$39.18

\$35.17

\$28.41

\$25.84

\$14.72

\$14.19

Dispatch

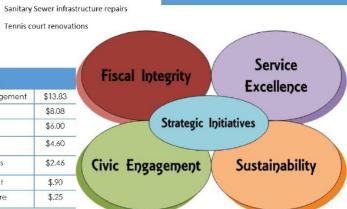
Library

**Capital Projects** 

**Building Inspections** 

Health Department

Recreation & Leisure



Average Assessed Home Value:

\$329,648

Average Monthly Tax Bill (Village

Portion):

\$202.02

It is important to remember that while the Village of Bayside collects the entire sum of money, approximately 25% is used to fund Village operations such as garbage/recycling collection, public safety and snow plowing. The remaining portion is allocated to each of the taxing jurisdictions.



# **Budget Document**

#### Focus of Case Study

The Village evaluates road conditions through the use of PASER ratings. However, current road conditions have rapidly deteriorated. Currently 50.4% of the Village roadways have not been repaved in the last 10 years.

Lessons Learned

Lesson #1: Using an effective road evaluation tool helps the Village plan strategically for future road repaving projects.

Lesson #2: Additional factors can influence road conditions and cause more rapid deterioration. It's important to continue to evaluate the road repaying schedule.

### Case Study #6: How Do I Rate?

#### Paser Ratings

1

Did you ever wonder why your neighbor's road was paved before yours? It can be frustrating when you encounter a pothole outside your driveway every day, and you don't see your road being repaved. How does the Village decide which roads to repave?

The Village uses the statewide Pavement Surface Evaluation Rating (PASER) system to judge the surface quality of the roads in the Village. The PASER scale is a 1-10 rating scale for road pavement conditions. The Village completes a PASER rating on each road every two years as required by the state. The last Village PASER rating was done in 2013.

		aser Rating Values
Quality	Rating	Treatment
Excellent	9-10	No maintenance required
Very Good	8	Little or no maintenance required
Good	6-7	Crack sealing and minor patching
Fair	4-5	Preservative maintenace treatment required
Poor	3	Structural improvements required
Very Poor	2	Reconstruction required
Failed	1	Reconstruction required

Based on the PASER ratings, while also taking into account the amount of traffic on the street and the condition of other utilities in the area, roads are scheduled for re-paving in future years.

By using this PASER Rating process, the Village is able to budget for a few of the worst rated roads to be re-paved each year as part of the Village's Capital Improvement Process. Roads not scheduled for the next year are plotted out on a schedule for following years. The roads that are not being re-paved in a particular



Average

Road Rating

in the Village:

6.05





#### Taking the Time

The Village crews continue to spend more and more time on yard waste collection. In 2014 the average time spent on a yard waste collection is over 90 hours.

	Number of Collections	Hours spent on yard waste for the year	Hours spent per collection
2010	12	1023.3	85.3
2011	15	1327.5	88.5
2012	14	859.0	61.4
2013	15	1029.3	68.6
2014	8 YTD	733.3 YTD	91.7 YTD

As an example of how much time is spent on yard waste collection, there was a storm that went through the Village in June. Since many residents had large trees or branches come down, as a service to residents the Village conducted a special yard waste pick-up and waived any size requirements for piles. The crews spent 95 hours on this yard waste collection. This means that two guys spent one week and one day doing nothing but picking up yard waste. On a crew of only six with one in the garbage/recycling truck and one as a mechanic this left only two crew members working on any additional projects in the Village such as sewer or stormwater.

#### **Reducing Variables**

This special pick-up following the storm, shows an example of why there are rules and regulations governing yard waste. In order to service all residents on a collection week, piles have to be limited to 250 cubic feet (10°x5°x5°). If a pile is large than this residents are required to schedule a special pick-up for the waste. This pile size requirement helps us to create more knowledge



# **Budget Document**

# **FISCAL INTEGRITY**

Provide strong current and future financial stability.

### Receive...

2014 & 2015 Goals	% Complete 2014	% Complete 2015	Comments
Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting	100%	0%	Received Award in 2014. Goal for 2015.
Government Finance Officers' Association Distinguished Budget Award	100%	0%	Received Award in 2014. Goal for 2015.
Government Finance Officers' Association Performance Measurement Certificate	100%	0%	All documents submitted in 2014. Goal for 2015.
ICMA Center for Performance Measurement, Excellence in Performance Measurement Award	100%	0%	Received Performance Measurement Excellence Award in 2014. Goal for 2015.



Expenditures per Capita	2011	2012	2013	2014 estimated	2015 projected
Operating Budget	\$825.25	\$853.68	\$822.47	\$801.32	\$811.22
General Government	\$99.00	\$92.36	\$83.12	\$90.19	\$103.20
Dispatch	\$110.93	\$487.83	S434.86	\$424.94	\$461.08
Court	\$19.69	\$25.60	\$25.36	\$25.83	\$22.15
Police	\$384.53	\$401.19	\$395.15	\$387.41	\$395.02
Sewer	\$116.73	\$231.08	S155.20	\$234.89	\$289.47
Community and Utility Services	\$162.29	\$169.33	\$175.80	\$191.86	\$207.09



### **Coordinated Messages**

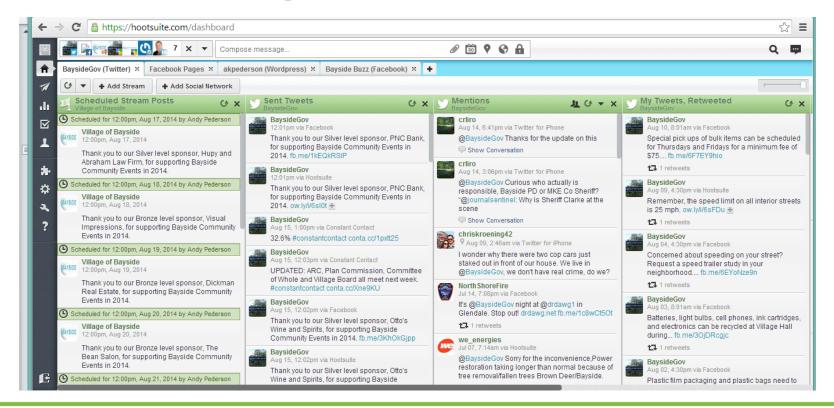
• Establish a communications calendar to coordinate messages

al.	А	в	L	U	t	1	G
1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
:	6/1/2014	6/2/2014	6/3/2014	6/4/2014	6/5/2014	6/6/2014	6/7/2014
	The UPAF Ride for the Arts will be coming through Bayside today. The route will take 1.000 blouglists down Lake Drive, Fairy Chasm Road, and Port Washington Road.	Property Maintenance inspections are being done throughout the Village. Please help to keep our Village beautiful by keeping your lawn mowed and home and fence in repair.	Did you know that plastic bags and film packaging need to be recycled separately? http://www.plasticfilmrecycling.org /pdf/PlasticRecyclingMagnet_Bin .jpg		Make sure to pick up and properly disposes of all pet waste when waiking your dog through the Village. Ellsworth Park has two pet stations for disposal.	Bioyolists please tide single file to ensure your safety and the safety of those around you.	The Village posts all issued permit numbers online, http://www.baysid wi.gov/DocumentCenter/View/327
6			TALK			BUZZ	
	Make sure to put yard waste out near the road only during collection weeks.	The Village now charges a \$30 collection fee for televisions due to costs charged by our recycling vendor.	Register for the Friday September 5 Bayside 5K Run/Walk, \$15 for Aduits, \$10 tor Kids under 12, & \$50 for Families.	The Bayside Area Running Club meets tonight, 6 pm at Andare Sports!	Selling your home? Make sure to complete a Code Compliance. http://www.bayside- wi.gov/index.aspx?NID=284	Did you know ? The Ellswoth Pavillion and Ball Fields can be reserved for your nexit event. http://www.bayside- wi.gov/Facilities?clear=True	The Village sells rain barrels. One for \$45 or three for \$125. This includes th installation kit.
8	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9	6/8/2014	6/9/2014	6/10/2014	6/11/2014	6/12/2014	6/13/2014	6/14/2014
1	Interested in municipal water? Review the association documents to move forward with the next step. http://bayside- wi.gov/DocumentCenter/View/112 0	Yard waste will be collected this week, make sure to have your materials out by 7 am tomorrow (Tuesday 6/10).	Loose leaves are not collected in the spring and summer. Please have loose leaves in yard waste bags or in a reusable container that can be easily emptied.	The North Shore Fire Department installs car seats for North Shore residents on an appointment only basis. http://www.nsfire.org/index.php? Schedule-a-Car-Seat- Installation-36	Looking for activities for the summer? Check out the Nicolet Recreation Department. http://www.nicolet.k12.wi.us/activities/r ecreation.cfm	Did you know? 370 cars made 430 trips to the Village's May 3 Clean Up Day, Let's top that on July 13!	Bayside Night at the Lakeshore Chinooks is Friday, July 11. http://www.bayside- wi.gov/DocumentCenter/View/645
3			TALK			BUZZ	
	Prescription Drugs can be disposed of at the Police Department, 24 hours a day 7 days a week.	Yard waste materials that are over 250 cubic yards (5' x 5' x 10') will require a special pick up. Special pick-ups can be scheduled online or at Village Hall for a fee of \$75.	Sharps disposal is not offered at the Police Department, but can be taken to other collection sites in the area. http://www.bayside- wi.gov/DocumentCenter/View/105 4	Explore the community by running with the Bayside Area Running Club. The BARC meets on Wednesdays at 6 pm at Andare Sports.	Boats, motor homes, and trailers may be kept in your driveway temporarily from April 15 through October 31 if they are in use and not just being stored.	Please note that your grass should not exceed 5 inches.	Please keep noxious weeds off your properties. Some of these include Canada Thistle, Leafy Spurge, and Field Bindweed.
6	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7	6/15/2014	6/16/2014	6/17/2014	6/18/2014	6/19/2014	6/20/2014	6/21/2014
10	Rubbish, bonfires, or open burning are prohibited in the Village without specific approval from the North Shore Fire Department.	The Building Inspector has office hours on Monday from 2 to 3 PM, and Wednesdays & Fildays from 10 to 11 AM.	pm tonight.	Branches must be less than 5 feet in order to be picked up during yard waste collection.	Property maintenance inspections are underway. Please make sure to keep your property well maintained this summer.	There will be question and answer meeting about the next phase of municipal water on Monday June 16 at Village Hall at 6 PM.	You can report property maintenance concerns online. https://wi- bayside2.civicplus.com/index.c px?NID=385
2			TALK			BUZZ	
		1		1			



# Tools to Help

- Scheduling tools. Ex: Hootsuite, Facebook
- Don't be afraid to repeat in different timeslots





# How do I get people sign ups, friends, followers, etc.?

- Ask employees, friends, everyone you interact with to like the page
- Put the social media buttons on your website
- Put links in e-mail signatures
- Invite people at community events
- Easy way to turn the conversation from complaining to.... You could have had the info!

Awesome.

Have you signed up for the weekly <u>Bayside Buzz</u>?

Andrew K. Pederson Village Manager, Village of Bayside

(414) 351-8818

Visit the <u>Village web site</u>

Like us on <u>Facebook</u> Follow us on <u>Twitter</u> Pin us on <u>Pinterest</u> Watch us on <u>YouTube</u> See us on <u>Google +</u> Follow my <u>Blog</u>

STAY CONNECTED Keep in Touch.

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### How do I generate content?

- Share comment on breaking news
- Post a call to action
- Share stories from the field
- Milestone events
- Interview experts/links to experts
- Job openings
- Share resources and tips
- Numbered lists (5 ways to ...)
- Throwback Thursday (use pictures)



### How do I generate content?

- Crime prevention/most wanted
- Emergency notifications
- Customer service/solving problems
- Quick videos
- Thank/acknowledge community partners.
- Holiday / observations
- Repurpose great content
- Free stuff
- Contests
- Photos



# Key Themes

o Short

- $\,\circ\,$  Easy to read
- Think about titles
- $\circ$  Timely
- Use Pictures
   or videos



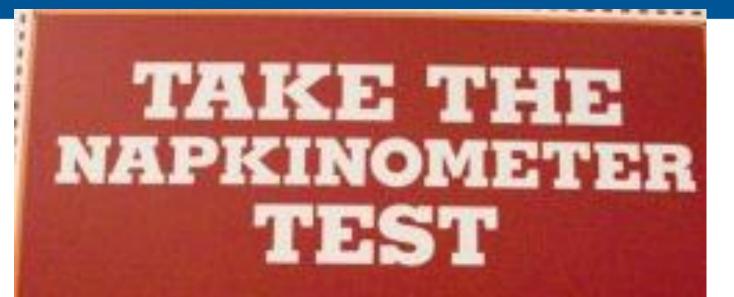


# Putting the right brain into action....









0 napkins – A Confident Eater 1–5 napkins – A Justin Caser 6–9 napkins – A Big Spiller 10+napkins – A Thief

HAVE IT YOUR WAY

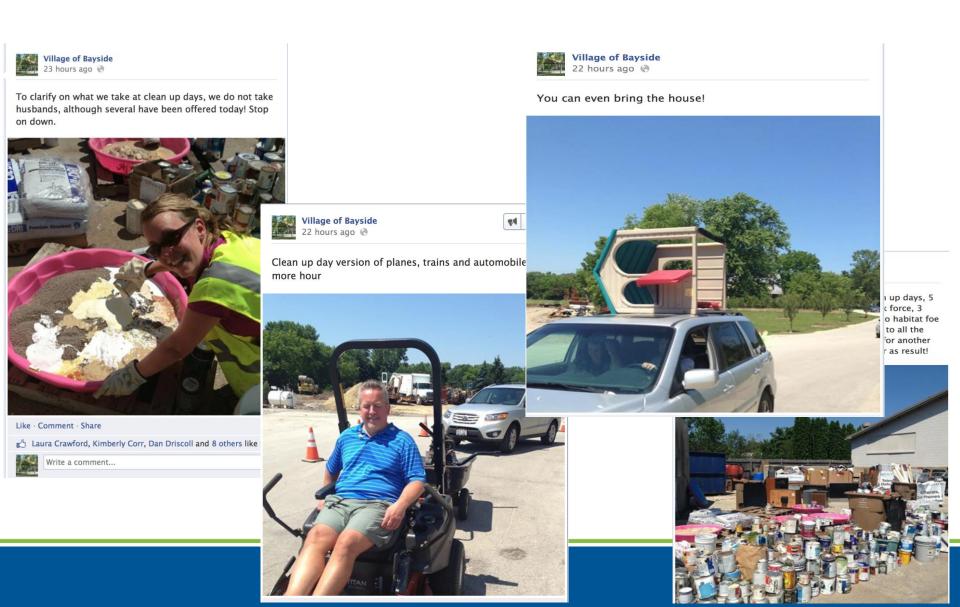


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### Have fun!





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