

FIXED SUBGRANT AGREEMENT LETTER

DATE: _____

To Address:

To FEMA:

As a Public Assistance (PA) Subgrantee _____
(PA ID _____), in accordance with Section 428 of the Robert T. Stafford
Disaster Relief and Emergency Assistance Act, we agree to accept a permanent work subgrant
based on a fixed estimate in the amount of \$_____ for subgrant number
_____ (copy attached) under Disaster #_____. We accept responsibility for all costs
above the fixed estimate.

We understand that by participating in this pilot program we will be reimbursed for allowable
costs in accordance with 44 CFR § 13.22(b) – “Applicable cost principles”, the reimbursement
will not exceed the fixed estimate. We also understand that by agreeing to this fixed estimate,
we will not receive additional funding related to the facilities or sites included in the subgrant.
We also acknowledge that failure to comply with the requirements of applicable laws and
regulations governing assistance provided by FEMA and the PA alternative procedures pilot
program guidance (such as procurement and contracting; environmental and historic preservation
compliance; and audit and financial accountability) may lead to loss of federal funding.

Signature of Subgrantee’s Authorized Representative

Date

Printed Name and Title

Signature of Grantee’s Authorized Representative

Date

Printed Name and Title