

2027 National Brownfields Training Conference
Projected Programming Placement

INSTRUCTIONS: Please fill in all green space with Meeting Room Name. Please highlight cell(s) and insert a Comment to indicate deviations or suggested changes to meeting space daily uses.

MEETING SPACE @								
Meeting Room Name	Specs *	Event *	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
PLENARY SESSION								
	2,200/pp	Plenary Session	Move-In	Set-Up	4:30pm - 5:45pm	10:30am-11:45am	10:30am-11:45am	Move-Out
EXHIBIT HALL								
	100,000-140,000 sq ft	Exhibit Hall	Move-In	Set-Up	5:45pm - 7:30pm	7:45am - 4:30pm	7:45am - 2:00pm/Move Out	Move-Out
REGISTRATION AREA / COAT CHECK								
	(11) 6' counters	Registration Area	Move-In	Set-Up	7:30am - 6:30pm	7:00am - 6:30pm	7:00am - 5:30pm	7:30am - 12noon
OFFICES								
	200 sq ft	First Aid	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 11:59pm
	200 sq ft	Security	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 3:00pm
	200 sq ft	Conference or Board Room	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 3:00pm
	200 sq ft	Mothers Room	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 3:00pm
	700 sq ft	Registration	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 3:00pm
	700 sq ft	EPA Video Room	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 3:00pm
	1,000 sq ft	OLEM	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 3:00pm
	1,000 sq ft	OBLR	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 3:00pm
	1,500 sq ft	ICMA Show Office	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 9:00pm
	1,500 sq ft	AV office and Storage	Move-In	Set-Up	7:00am - 7:00pm	6:00am - 7:00pm	6:00am - 7:00pm	6:00am - 9:00pm
SHUTTLE BUS DEPARTURES FOR MOBILE WORKSHOPS								
	1 - 3 (55) passenger	Shuttle Bus Departures						
EDUCATIONAL PROGRAMMING								
	150-200/pp rounds	Panel/Town Hall	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150-200/pp rounds	Panel/Town Hall	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150-200/pp rounds	Panel/Town Hall	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150-200/pp rounds	Panel/Town Hall	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150-200/pp rounds	Panel/Town Hall	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150-200/pp rounds	Panel/Town Hall	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150/pp theatre	Film Series	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150-175/pp rounds	Roundtable Conversations	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	150-175/pp rounds	Roundtable Conversations	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	(3) areas of 75/pp each	Topic Talks	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
AFFILIATE MEETING ROOMS								
	75/pp rounds	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	75/pp rounds	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	90/pp classroom	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	90/pp classroom	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	25/pp hollow square	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	25/pp hollow square	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	16/pp conference	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
	16/pp conference	Affiliate Meeting	Move-In	Set-Up	Programming	Programming	Programming	Programming to 12noon
MEETING SPACE @								
Meeting Room Name	Specs *	Event *	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
REGIONAL OPEN HOUSES								
	50/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	50/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	100/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			

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	100/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	125/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	125/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	175/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	175/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	300/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	300/pp rounds	Regional Open House	Move-In	Set-Up	2:30pm - 4:00pm			
	800/pp flow	Regional Open House Coffee	Move-In	Set-Up	2:30pm - 4:00pm			

* meeting room assignments and set-ups are subject to change.