## EJ TCTAC 2025 RFP Q&A

*The deadline for questions has passed.*

## Updated June 3, 2024.

Q1. We want to confirm that you want to receive hotel responses no later than June 10, 2024?

1. Yes, we will consider a full proposal that is received by June 10, 2024.

Q2. We want to confirm a decision will be made by Wednesday, July 31, 2024?

1. We cannot guarantee that a decision will be made by that date, but that is our anticipated award date.

Q3. What other destinations/cities are being considered?

1. Locations throughout the United States will be considered.

Q4. When you have a short list identified, will there be a site visit prior to signing an agreement?

1. We do not anticipate site visits at this time.

Q5. If a hotel is unable to meet your request for per diem rate, would you prefer the hotel turn down this RFP? Or would you like to receive a proposal anyway?

1. Please propose your best available rate, even if you are unable to meet the request. The most competitive proposals will be the most accessible to event participants.

Q6. Do you anticipate food and beverage?

1. This is an event supported by federal funding; therefore, options for providing food are limited. We anticipate providing daily sponsored morning and afternoon coffee breaks and we strive to provide a sponsored lunch one day, but cannot guarantee it. We would like to know potential options for point-of-sale meals, wherein the attendees purchase their food from the vendor. This is subject to change.

Q7. Can you provide historical information for this event?

1. We do not have historical information for this event.

**End of Q&A**