Schedule & Agenda – ICMA Executive Board Meeting
March 8-9, 2024
Vancouver, British Columbia, Canada

Hotel and Meeting Location:
Fairmont Waterfront
900 Canada Place
Vancouver, British Columbia, Canada

Airport: The nearest airport is the Vancouver International Airport (YVR)

Transportation:
- Uber/Lyft from YVR Airport to hotel - - approximately 30-40 minute drive to/from the hotel– estimated rate $30.

Staff Contacts: Should you have last-minute cancellations, flight delays, or need assistance onsite, please notify Amber Snowden:
- Amber Snowden – asnowden@icma.org 202.460.2280
Thursday, March 7 – Arrival Day/Reception

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
<th>Location</th>
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<tbody>
<tr>
<td>7:30 – 9:00 pm PST</td>
<td>WELCOME RECEPTION - Board Members, Partners, ICMA Leadership Team</td>
<td>Fairmont Waterfront Hotel – Terrace Room</td>
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Friday, March 8 – ICMA Executive Board Meeting

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<tr>
<td>8:00 – 9:00 am PST</td>
<td>BREAKFAST - Board Members, Partners, ICMA Leadership Team</td>
<td>Fairmont Waterfront Hotel - Cheakamus Room</td>
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| 9:00 am – 9:30 am PST | ICMA Executive Board Meeting:  
  ▪ Welcome and Introductions  
  ▪ CEO/Executive Director’s Report | Fairmont Waterfront Hotel - Malaspina Room |
| 9:30 – 10:20 am PST | EXECUTIVE SESSION:  
  ▪ Briefing from Legal Counsel | Fairmont Waterfront Hotel – Malaspina Room |
| 10:20 – 10:30 am PST | BREAK  
  ICMA Staff return to meeting room | Fairmont Waterfront Hotel – Malaspina Room |
| 10:30 am – 12:00 pm | ICMA Executive Board Meeting:  
  ▪ Consent Agenda  
    ▪ Approval of Minutes of December 2023 Meeting  
  ▪ President’s Report  
    ▪ Approval of Interview Schedule & Questions for 2024 President-Elect Selection Process  
    ▪ Approval of President-Elect Candidates to be Interviewed by the Board at the June 2024 Meeting  
    ▪ Board Working Group – Discussion and Approval of Governance Principles and Operating Procedures | Fairmont Waterfront Hotel - Malaspina Room |
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<thead>
<tr>
<th>Time</th>
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<tr>
<td>12:00 – 1:00 pm</td>
<td>LUNCH - Board Members, Partners, ICMA Staff</td>
<td>Fairmont Waterfront Hotel - Cheakamus Room</td>
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<td>1:00 – 1:45 pm</td>
<td>EXECUTIVE SESSION:</td>
<td>Fairmont Waterfront Hotel - Malaspina Room</td>
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<td></td>
<td>• Evaluation Committee</td>
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<td>1:45 – 5:00 pm</td>
<td>ICMA Executive Board Meeting:</td>
<td>Fairmont Waterfront Hotel - Malaspina Room</td>
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<td>• **Management Reports <em>(no action required)</em></td>
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<td>• Report on FY2024 Second Quarter Financial Results</td>
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<td>• Report on FY2024 Second Quarter Progress Toward <em>Envision ICMA</em> Strategic Plan Priorities</td>
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<td>• Update on Activities Related to the Financing of ICMA's Headquarters Building</td>
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<td>• Update on 2028 and 2029 ICMA Annual Conferences City Selection</td>
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<td>• Update on Grant and Contract Funded Training, Technical Assistance, and Research</td>
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<td>• Update on Global Engagement Activities and Governance Task Force</td>
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<td>• Update on Certification Program Expansion RFP Process</td>
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<td>• Update on Development of Professional Development Programs</td>
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<td>• Update on Selection of Strategic Communications PR Firm</td>
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<td>• <strong>Audit, Finance and Business Operations Committee</strong></td>
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<td>• Approval of ICMA's Financial Policies</td>
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<td>• <strong>Membership and External Outreach Committee</strong></td>
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<td>• Approval of Life Membership for Gerald “Jerry” Newfarmer</td>
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<td>• Update on Efforts to Improve Awareness of following the ICMA</td>
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Code of Ethics in the Membership
Application for New and Continuing Members *(no action required)*

- Approval of Name and Scope Change for ICMA Conference Planning Committee

- Global Vision and Collaboration Committee.
  - Approval of International Relationship Model Protocols
  - Report on Al Ula Global Summit

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<td>6:30 – 7:00 pm PST</td>
<td><strong>COCKTAIL RECEPTION</strong> - Board Members, Partners, ICMA Staff</td>
<td>Fairmont Waterfront Hotel – Princess Louisa Suite</td>
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<tr>
<td>7:00 – 9:00 pm PST</td>
<td><strong>DINNER</strong> – Board Members, Partners, ICMA Staff</td>
<td>Fairmont Waterfront Hotel – Princess Louisa Suite</td>
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**Saturday, March 9 – ICMA Executive Board Meeting**

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<td><strong>BREAKFAST</strong> - Board Members, Partners, ICMA Leadership Team</td>
<td>Fairmont Waterfront Hotel - Cheakamus Room</td>
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| 9:00 am – 12:00 pm PST | **ICMA Executive Board Meeting:**
  - Committee on Professional Conduct
    - Approval of Proposed Indemnification Policy for Committee on Professional Conduct Members and Executive Board Members
  - Reports from Board Liaisons to ICMA’s Affiliate Organizations, Member Committees & Task Forces
  - Board Open Discussion
  - Adjournment                                                           | Fairmont Waterfront Hotel - Malaspina Room |
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<td>12:00 – 1:00 pm PST</td>
<td><strong>LUNCH</strong> - Board Members, Partners, ICMA Staff</td>
<td>Fairmont Waterfront Hotel – Cheakamus Room</td>
</tr>
<tr>
<td>1:00 – 2:30 pm PST</td>
<td><strong>DEEP DIVE ON ICMA CODE OF ETHICS &amp; ENFORCEMENT PROCESS</strong>&lt;br&gt;<strong>This deep dive is geared at the first year Board members but is open to any other Board members who want to attend.</strong></td>
<td>Fairmont Waterfront Hotel - Malaspina Room</td>
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<td>6:20 pm PST</td>
<td><strong>WALK TO RESTAURANT</strong>&lt;br&gt;<em>(approx. 1-2 minute walk)</em></td>
<td>Meet in Hotel Lobby</td>
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<tr>
<td>6:30 – 7:00 pm PST</td>
<td><strong>COCKTAIL RECEPTION</strong> - Board Members, Partners, ICMA Staff</td>
<td>Riley's Steakhouse</td>
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<tr>
<td>7:00 – 9:00 pm PST</td>
<td><strong>DINNER</strong> – Board Members, Partners, ICMA Staff</td>
<td>Riley's Steakhouse</td>
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