



## REQUEST FOR QUOTATIONS

INTERNATIONAL CITY/COUNTY  
MANAGEMENT ASSOCIATION  
777 N Capitol St. NE, Ste. 500  
Washington, DC 20002-4201  
202.962.3680 | 202.962.3500 (f)  
icma.org

Original Date Issued: 3/14/23  
Closing Date: 3/31/23  
Anticipated Award Date: 4/7/23  
Reference: ICMA Washington DC  
Subject: Request for Quotation No. ICMAHO/Cloud based Firewall / Security

The International City/County Management Association (ICMA) seeks proposals from eligible Offerors for professional services for ICMA in Washington, D.C. ICMA anticipates awarding one (1) single award a result of this solicitation. ICMA reserves the right to award more or fewer awards than anticipated above.

Technical questions concerning this solicitation should be directed to the Technology, Engineering and Data (TED) team at [TEDProcurement@icma.org](mailto:TEDProcurement@icma.org). All contractual questions relating to this solicitation must be submitted to Representative, Grants and Contracts Administration at [workwithus@icma.org](mailto:workwithus@icma.org).

All communications must include the solicitation title **ICMAHO/Cloud based Firewall / Security** in the **subject line**.

No communication intended to influence this procurement is permitted except by contacting the designated contacts above. Contacting anyone other than the designated contacts (either directly by the Offeror or indirectly through a lobbyist or other person acting on the Offeror's behalf) in an attempt to influence this procurement: (1) may result in a Offeror being deemed a non-responsive Offeror, and (2) may result in the Offeror not being awarded a contract.

This solicitation in no way obligates ICMA to award a contract nor does it commit ICMA to pay any cost incurred in the preparation and submission of a proposal.

ICMA bears no responsibility for data errors resulting from transmission or conversion processes.

ICMA appreciates your responsiveness and look forward to a mutually beneficial business relationship.

Sincerely,

Hemant Desai, Chief Information Officer

## **PURPOSE**

ICMA seeks a qualified service provider and authorized reseller to provide a solution which includes among other things, **Cloud based Firewall** in compliance with and including components of **Zero Trust Network Architecture (ZTNA)**.

## **INSTRUCTIONS TO THE OFFERORS**

Offerors interested in providing the services described above should submit a package following the prescribed format in the Submission Requirements section of this RFQ.

Adherence to the proposal format by all Offerors will ensure a fair evaluation with regard to the needs of ICMA. Offerors who do not follow the prescribed format may be deemed non-responsive. A letter transmitting the proposal must be signed by an officer of the firm authorized to bind the Offeror as required by this solicitation.

1. Signed transmission letter.
2. Package covering all sections (1 through 4 below).
3. Completed and signed required forms, section 3.

Packages must be submitted electronically to Representative, Grants and Contracts Administration at [workwithus@icma.org](mailto:workwithus@icma.org) with a copy to [TEDProcurement@icma.org](mailto:TEDProcurement@icma.org) with a subject line noting the RFQ title and number found on the cover page of this RFQ.

Applications received after the closing date stated on the top of the cover page of this RFQ will be rejected.

**No phone calls please.**

## **SPECIFICATIONS AND TECHNICAL REQUIREMENTS**

The table below contains the technical requirements of the commodities/services. Offerors are requested to provide quotations containing the information below on official quotation price format included in the Submission Requirements section 4 of this RFQ.

- Microsoft Active Directory integration (Azure AD), SSO, MFA
- Connectivity to applications and resources on Azure without VPN **or** a “Windows Native” VPN solution
- Secure connectivity to and/or from:
  - Azure storage
  - Azure servers
  - On-premises resources (Network Printers, WiFi Access Points)**
  - 3rd party applications / resources
- Scalable Performance
- Robust Data Loss Prevention (DLP)
- Advanced Threat Protection (ATP)
- BYOD Deployment Options
- Adherence on NIST 800-207
  - Access verification for resources

- Minimize impact from external and/or internal breach
- Comprehensive out of the box reporting
- Training
- Ongoing support / maintenance

**SUBMISSION REQUIREMENTS**

Section 1: Company profile:	Please limit to no more than one (1) page: Provide a description of your business including the year established. Please include your company’s overall approach to implementing Cloud based Firewall solutions and other ZTNA components relevant to Security across all layers of a Network, such as Perimeter, Edge etc.
Section 2: References:	Provide at least three (3) examples of relevant work similar to the specifications found in this RFQ; contact information should include the contact name, phone number, e-mail address, and website address.
Section 3: Required Forms	Completed and signed W-9 Completed and signed ICMA Vendor Form (Both forms are included as part of RFQ)

Section 4: Price format

Line Item	Description and Specification	Qty	Unit Price (USD)	Total Price (USD)
<b>Grand Total:</b>				
Any additional items or value add components you would like for us to consider, please provide those details below.				

## **TYPE OF CONTRACT TO BE AWARDED**

**Fixed price per unit.**

## **CONTRACT TERM AND DELIVERY DATES**

Final delivery dates will be negotiated upon award. Contract term will be 12 months with an option to extend yearly for up to three years. (However, ICMA is open to pricing options based on multi-year term and subsequent price concession with multi-year term.)

## **EVALUATION AND AWARD PROCESS**

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on price, performance, specified quality standards, and technical requirements specified above.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. ICMA reserves the right to waive immaterial deficiencies at its discretion.

ICMA reserves the right to award under this solicitation without further negotiations. The Offerors are encouraged to offer their best terms and prices with the original submission. It is anticipated that award will be made solely on the basis of these original quotations. However, ICMA reserves the right to conduct any of the following:

- ICMA may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, ICMA may issue a partial award or split the award among various offerors, if in the best interest of ICMA.
- ICMA may cancel this RFQ at any time.

## **GENERAL CONDITIONS**

Late submissions and submissions lacking the appropriate completed forms will not be considered. Faxed submissions will not be accepted. Submissions will not be accepted at any other ICMA location other than the email address above. If changes are made to this solicitation, notifications will be sent to the primary contact provided to ICMA from each Offeror. ICMA takes no responsibility for effective delivery of the electronic document.

This solicitation does not commit ICMA to award a contract, pay any costs incurred in preparing a proposal, or to procure or contract for services or supplies. ICMA reserves the right to accept or reject any or all submissions received, to negotiate with all qualified sources, or to cancel in part or in its entirety the solicitation when it is in ICMA's best interest.

The Offeror shall disclose any indictment for any alleged felony, or any conviction for a felony within the past five years, under the laws of the United States or any state or territory of the United States, and shall describe circumstances for each. When a Offeror is an association, partnership, corporation, or other organization, this disclosure requirement includes the organization and its officers, partners, and directors or members of any similarly governing body. If an indictment or conviction should come to the attention of ICMA after the award of a contract, ICMA may exercise its stop-work right pending further investigation, or terminate the agreement.

It is ICMA's Policy that no gifts of any kind and of any value be exchanged between Offerors and ICMA personnel. Discovery of the same will be grounds for disqualification of the Offeror from participation in any ICMA's

procurements and may result in disciplinary actions against ICMA personnel involved in such discovered transactions.

Offeror must disclose any financial or organizational interest – as an employee, consultant, business partner, investor, shareholder, borrower, lender, beneficiary, board member or trustee – in an actual or potential competitor, contractor, sub-contractor, customer, client, vendor, donor or recipient of ICMA, that might produce a conflict of interest or the appearance of a conflict of interest should this contract be awarded.

Offeror warrants that it shall not discriminate because of race, color, religion, sex, national origin, political affiliation, non-disabling physical and mental disability, political status, matriculation, sexual orientation, gender identity or expression, genetic information, status as a veteran, physical handicap, age, marital status or any other characteristic protected by law.

ICMA shall use good faith efforts to provide contracting and procurement opportunities for SBD's. SDB categories include minority business enterprises (MBE), woman-owned business enterprises (WBE), small veteran and disabled veteran owned businesses, Historically Black Colleges and Universities (HBCUs), predominantly Hispanic Universities (HACUs), small businesses in Historically Under-utilized Zones (HUBZones) and private voluntary organizations (PVOs) principally operated and managed by economically disadvantaged individuals.

United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The Offeror under any award resulting from this RFQ must ensure compliance with these laws.

Offeror also agrees to comply with the following terms and conditions if awarded a contract with ICMA:

**Prohibition on Contracting with Covered Entities and Telecommunications.** <COMPANYNAME> agrees to comply with the following Federal Acquisition Regulation (FAR) clauses, the full contents of which can be found at <https://www.acquisition.gov/>:

- (a) FAR 52.204-23 Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities (JUL 2018)
- (b) FAR 52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (AUG 2020)
- (c) FAR 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (AUG 2020)
- (d) FAR 52.204-26 Covered Telecommunications Equipment or Services Representation (DEC 2019)

**Executive Order 14042 Compliance.**

ICMA is a federal government contractor and is subject to FAR 52.223-99 and/or other agency contract clauses implementing Executive Order 14042. Accordingly, ICMA is incorporating the requirements of FAR 52.223-99 and such other applicable clauses relating to Executive Order 14042 into this Agreement in accordance with the requirements of the clause(s).

**Anti-Terrorism.** By signing this Agreement, Contractor certifies that it does not and will not promote or engage in violence or terrorism. Further, Contractor agrees that it shall at all times comply with all relevant laws prohibiting transactions with individuals and organizations associated with terrorism, including, without limitation, Executive Order 13224 and the Patriot Act. Without limitation, Contractor agrees that prior to incurring and making any payment pursuant to this Agreement, it will ensure that the payee is not on the

“Specially Designated Nationals” list maintained by the United States Department of the Treasury, or on a terrorist list maintained by the United Nations.

