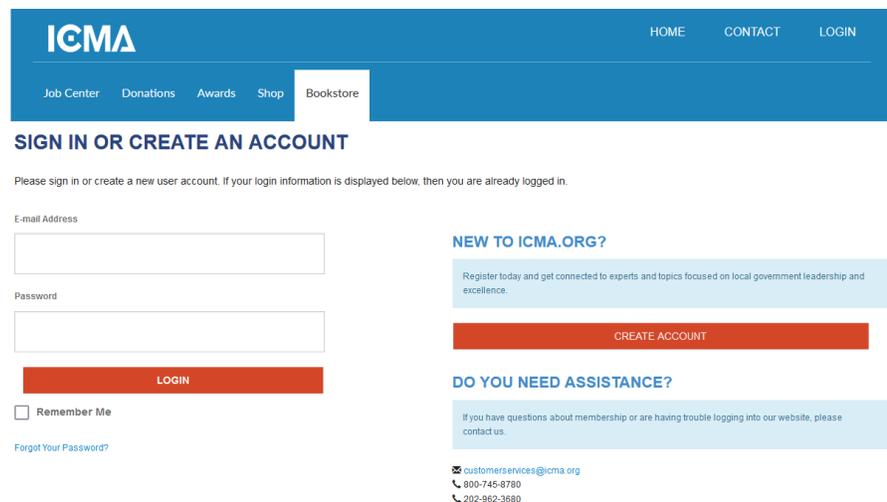


ICMA | student chapters

ICMA.org Student Chapter Join Instructions

To join or renew your student chapter membership, follow the following instructions:

1. Visit <https://icma.org> and select the “Log In” link in the upper right
2. Next, select the red “Create Account” button to create a new account. If you already have an ICMA account, use it to sign in.



The screenshot shows the ICMA.org website's login and account creation interface. At the top, there is a blue navigation bar with the ICMA logo on the left and links for HOME, CONTACT, and LOGIN on the right. Below this, a secondary menu includes Job Center, Donations, Awards, Shop, and Bookstore. The main heading is "SIGN IN OR CREATE AN ACCOUNT". Below the heading, a message states: "Please sign in or create a new user account. If your login information is displayed below, then you are already logged in." There are two input fields: "E-mail Address" and "Password". Below the password field is a red "LOGIN" button. A checkbox labeled "Remember Me" is present, along with a link for "Forgot Your Password?". To the right of the login form, there are two promotional boxes. The first is titled "NEW TO ICMA.ORG?" and contains the text "Register today and get connected to experts and topics focused on local government leadership and excellence." Below this is a red "CREATE ACCOUNT" button. The second box is titled "DO YOU NEED ASSISTANCE?" and contains the text "If you have questions about membership or are having trouble logging into our website, please contact us." Below this box are contact details: an email address "customerservices@icma.org", a phone number "800-745-8780", and another phone number "202-962-3680".

3. Once you are logged in, click on **Join** in the top menu



4. Press the red button **Join ICMA or Renew Now**.

Home / Member Center / Start

Join, Renew, or Reinstate Your ICMA Membership

By joining ICMA, you become an integral part of the international network of local government management professionals.

Get more involved in the local government community and stay current with the industry trends through ICMA.

[Join ICMA or Renew Now](#)

ICMA is the premier organization of professional local government leaders building sustainable communities to improve lives worldwide. ICMA creates excellence in local governance by developing and fostering professional local government management worldwide. The organization provides technical and management assistance, training, and information resources in the areas of performance measurement, ethics education and training, community and economic development, environmental management, technology, and other topics to its members and the broader local government community. The leadership and management decisions made by ICMA's 13,000+ members affect nearly 185 million individuals in thousands of communities, from small towns with populations of a few hundred, to metropolitan areas serving several million.

[Join ICMA or Renew Now](#) [Download Print Application](#)



- Start
- Join & Renew
- FAQs
- Other Local Government Staff
- Outside the US
- Professors and Students
- Annual Conference Special Offer: Join, Go & Save
- Renew

5. In the form that follows, enter your contact details. As you are a student, you **must** choose **I am not currently employed** under **Current Employer**. Even if you're currently in an internship.

CURRENT EMPLOYER

Employment Status

I am not currently employed

Required

6. Select red Continue button

7. Select the checkbox for "I have read the [ICMA Code of Ethics](#) and agree to abide by it. I also understand that I am subject to the ICMA Rules of Procedure for Enforcement of the Code of Ethics. I meet the appropriate membership criteria."

8. Under Membership Category, select the **I'm a student chapter member** category. **This part can cause an error if you don't select the student chapter membership!**



ICMA MEMBERSHIP Member Category

I'm a full time student

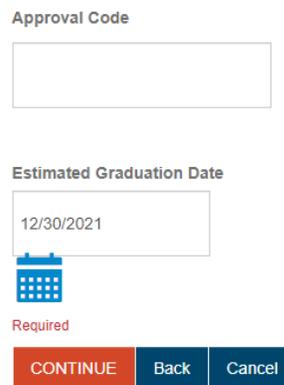
I'm a student chapter member

I'm a full time professor

None of the above

Required

9. Select your school/chapter from the drop down menu. Then, enter your discount code in the **Approval Code** box and your anticipated graduation date, then select the red Continue button



Approval Code

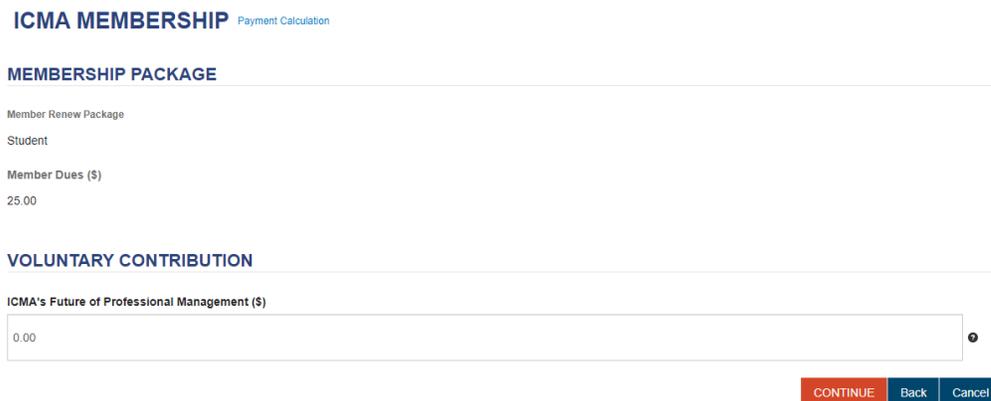
Estimated Graduation Date

12/30/2021

Required

CONTINUE Back Cancel

10. The next screen shows a \$25 charge. However, it will not charge you. Select **Continue**.



ICMA MEMBERSHIP Payment Calculation

MEMBERSHIP PACKAGE

Member Renew Package

Student

Member Dues (\$)

25.00

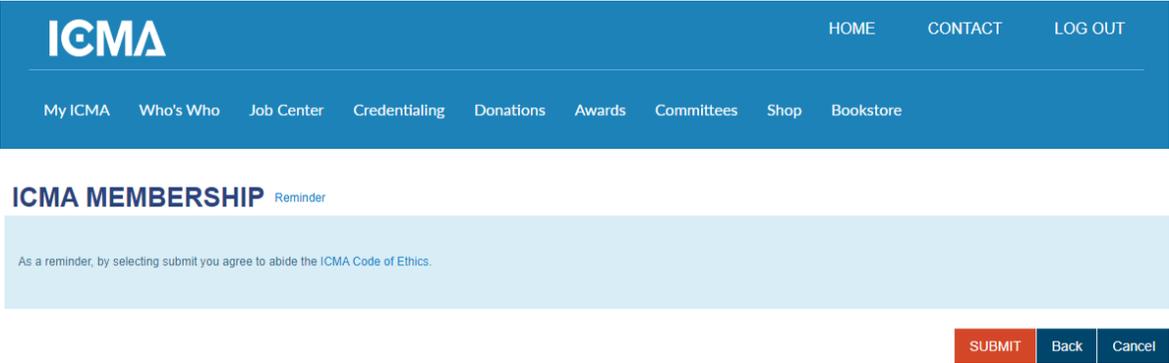
VOLUNTARY CONTRIBUTION

ICMA's Future of Professional Management (\$)

0.00

CONTINUE Back Cancel

11. **Affirm** the Code of Ethics one more time, and select **Submit**:



12. The next page will summarize your cart transactions. If the total is not \$0.00, email careers@icma.org with details of your school and discount code. Otherwise, move to the next screen by selecting **Check-out**.

13. The next page collects/confirms billing information. The total should still be \$0.00. Select **Continue**.

14. This is the final page! This page will say the order is not complete. At the bottom of the next screen, select the option to receive an email confirmation, then select the **Submit Order button** at the bottom and you are done!

SHOPPING CART

Item	Quantity	Price	Net Total	Remove All
X Student Chapter Membership	1.0000	25.00	0.00	

Order Is Not Complete. Press Submit Order To Complete.

BILLING/SHIPPING INFORMATION