



*Delaware Chapter*

**Full Membership and Executive Committee Meeting  
December 5, 2019  
Immediately following UD IPA Meeting**

Duncan Center  
500 Lookerman Street  
Dover, DE

**AGENDA**

1. Introductions from Ann Marie Townshend, President
2. Update/January Annual Organizational Meeting Committee
  - a. Date & Time (Dinner Event)
  - b. Location (Kent Co)
  - c. Cost (Fundraiser)
  - d. Speakers: Jennifer Cohen, Lauren Russell
3. March Meeting (Brandy Nauman)
  - a. Date & Time (03/18/20?)
  - b. Location (Sussex Co)
  - c. Topic: Career-Life Balance Panel
  - d. Speakers: Jeana Jennings, Cassandra Codes-Johnson, Ann Marie Townshend
4. Remaining 2020 Meeting Dates
  - a. 04/01/20 11:00 am Executive Committee Conference Call
  - b. 05/27/20 (NCC/Devan Hardin) Location, Time, Topic: *Project Management*, Speakers
  - c. 07/2020 or 08/2020 Executive Committee Strategic Planning, Date, Location, Time
  - d. 09/23/20 Location, Time, Topic, Speakers
  - e. 10/07/20 11:00 am Executive Committee Conference Call
  - f. 11/25/20? Mini Conference with DAPA, CMAD, DMCA, WLG, Date, Location, Time, Topic, Speakers
  - g. 12/02/20 11:00 am Executive Committee Conference Call
5. Adjourn