
Date | time 9/27/2017 11:30 AM | *Meeting called to order by* Vice President Ann Marie Townshend

Approval of Minutes

The minutes of the July 26, 2017 meeting were submitted. An error was noted under Approval of Minutes (date should be 05/24/17 and not 07/26/17). Mary Ellen Gray made a motion to approve; Kristy Rogers seconded the motion and it so carried, with all present voting in favor.

Treasurers Reports

Ann Womack reported as of 07/26/17 the balance was \$900.05; received one new membership and paid one expense for name tags in the amount of \$210.84 leaving an ending balance of \$734.21.

Meeting Minutes

The meeting of the Women Leading Government – DE Chapter was called to order by Vice President Ann Marie Townshend at 11:30 a.m. at the Duncan Center in Dover Delaware. The bylaws were presented to the membership. Mollie Raley-Hall made a motion to approve; Ann Womack seconded the motion and it so carried, with all present voting in favor. The meeting was adjourned for lunch at 11:54am and the business meeting reconvened with our guest speaker. The business meeting reconvened at 12:54 pm.

Committee Reports

- Communications – Christine Couch
 - Christine Crouch reported the committee developed ideas on how the state page should look and provided them to the ICMA contact for the website and it is currently being created. If anyone has pictures, please send them to Christine to include on the state page. Facebook is up and running and looks great.
- Bylaws
 - Ann Marie Townshend explained Devan Stewart has been working very hard on the edits for the by-laws and in front of everyone is what we believe to be a final draft.
- Meetings – Mary Ellen Gray
 - Mary Ellen Gray explained attendance is dropping off since the beginning and the Executive Board is interested to find out why. A Survey Monkey survey will be created and emailed out for everyone's input. Are women looking for mentoring opportunities, leadership speakers, whatever else is value added. Will also be asking if bimonthly meetings still works for everyone or if quarterly would be preferred.

Announcements

No additional announcements, career movements or correspondence were noted.

Adjournment and Next Meeting

The meeting was adjourned at 12:55 pm, with the next meeting being set for Wednesday, November 29th at 11:30 am in the Duncan Center – Dover, DE.