

**WOMEN LEADING GOVERNMENT  
DELAWARE CHAPTER  
BUSINESS MEETING  
March 22, 2017 at 11:30 a.m.  
Duncan Center, Dover DE**

**AGENDA**

1. Updates from Committees
  - a. Communications – Christine Crouch
  - b. Meetings – Mary Ellen Gray
  - c. By-laws – Devan Stewart
2. Lunch
3. Speakers Debbie Martin, Historic Preservation Planner with the City of Wilmington & Robin Krawitz, President of the Underground Railroad Coalition of Delaware – Harriet Tubman’s Underground Railroad

Adjournment

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*Date | time* 3/22/2017 11:30 AM | *Meeting called to order by* President Terry Tieman

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## Approval of Minutes

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The minutes of the February meeting were submitted. Anne Marie Townshend made a motion to approve; Karen McGloughlin seconded the motion and it so carried, with all present voting in favor.

## Treasurers Reports

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Sharon Sherwood noted hopefully by the end of the day our organization would have an EIN# and W-9s would be available for individuals needing them.

## Meeting Minutes

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The meeting of the Women Leading Government – DE Chapter was called to order by President Terry Tieman at 11:30 a.m. at the Duncan Center in Dover Delaware. Terry introduced the guest speakers Ms. Debbie Martin, Historic Preservation Planner with the City of Wilmington and Ms. Robin Krawitz, President of the Underground Railroad Coalition who would be speaking to the group after lunch regarding Harriet Tubman’s Underground Railroad.

Terry noted there had been several members who have recently had career path changes. Kristy Rogers has been promoted to the Town Manager for Milton. Anne Marie Townshend has accept the position as City Manager for the City of Lewes. Carol Houck will be the new City Manager for Delaware City and Terry Tieman is the new Town Manager for the Town of Fenwick Island.

## Committee Reports

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- Communications – Christine Couch
  - Christine advised the committee is trying to get a website going for our group. There is a delay in doing so because ICMA is revamping theirs and nothing will occur until theirs is complete. She also inquired if any members were present that had not been receiving emails to please let her know.
- Bylaws – Devan Stewart
  - Devan noted her committee has been working on the by-laws. They are working to make the by-laws specific to our Delaware group. They were hopeful to have a completed draft in the next few weeks and to possibly have it complete for approval at the next meeting.
- Meetings – Mary Ellen Gray
  - Mary Ellen noted she is continuing to look for guest speakers and welcomed members to send her their suggestions.

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## Announcements

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No Additional Announcements were made

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## Adjournment and Next Meeting

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The meeting was adjourned to for lunch and reconvened for a presentation from by Ms. Martin and Ms. Krawitz at 12:30pm. The meeting adjourned following their presentation, with the next meeting being set for Wednesday, May 24<sup>th</sup> at 11:30 am in the Duncan Center – Dover, DE.